

Residential Tenancy Application Form

All of the questions must be answered for your application to be processed (including the reverse side)



Agent Details	
Kingsford Property	
23 Coventry St, Southbank VIC	
3006 Phone: 03 9682 6431	
Web: www.kingsfordproperty.com.au	
Email: pm@kingsfordproperty.com.au	
Property Details	
1. Property address	
Postcode	
2. Lease commencement	
day	month
3. Lease duration	
years	months
4. How many tenants will occupy the property?	
adults	children
ages of children	
Personal Details	
5. Title (<input type="checkbox"/> or <input type="checkbox"/>)	
Mr	Ms
Miss	Mrs
Other	
6. Given name(s)	
7. Surname	
8. Date of birth	
day	month
9. Drivers licence number	
10. Drivers licence expiry date	
11. Drivers licence State	
12. Passport number	
13. Passport country	
14. Pension no. (if applicable)	
15. Pension type (if applicable)	
Contact Details	
16. Home phone number	
17. Mobile phone number	
18. Work phone number	
19. Fax number	
20. Email address	
21. Current address	
Postcode	
Office Use Only	
Property Rental	
\$	\$
per week	per month
Property Manager Name	
Details entered into connectnow website?	
<input type="checkbox"/>	

Utility Connections	
connectnow.	
We get things sorted.	
PH: 1300 554 323 Fax: 1300 889 598	
info@connectnow.com.au	
connectnow.com.au	
Moving home has never been easier	
<p>Connectnow is dedicated to helping you move home more easily. We can connect your utilities including electricity, gas, phone, internet and pay TV to a broad choice of leading providers. We can also organise your disconnections and offer a range of additional services, such as cleaning, food services, removalists and vehicle hire.</p> <p>What's more, you pay no extra charges as a result of using the connectnow service. We will make all reasonable efforts to contact you within 1 working day of receiving this application to explain the details of the services offered. If we are unable to contact you within this period please call 1300 554 323 to ensure your services can be addressed by the required date.</p>	
<p>DECLARATION AND EXECUTION/PRIVACY NOTICE: By signing this application and ticking the 'YES' box below, I consent to the collection of my personal information by Connectnow Pty Ltd (ABN 79 097 398 662) ("connectnow") for the purposes of contacting me to talk about arranging the connection and disconnection of moving and utility services and related services and to inform me about other products and services that may compliment my home/lifestyle needs; consent to the disclosure by connectnow of my personal information contained in this application to other parties, including the relevant third party service providers, connectnow's related companies and third parties who provide connectnow with services in connection with the ordinary operation and administration of connectnow's business or where otherwise required or authorised by law; understand that protecting my privacy is important to connectnow and that I can obtain further details about how connectnow manages my personal information, including how I may access and seek correction of my personal information, how I may complain about a breach of my privacy and how connectnow will deal with that complaint, by viewing connectnow's Privacy Policy at www.connectnow.com.au or contacting their Privacy Officer at info@connectnow.com.au; understand that whilst connectnow is unlikely to disclose my personal information to recipients located overseas, connectnow is not responsible for the privacy practices of any third party service providers, and accordingly, I accept that it is my responsibility to check the privacy policies of the relevant service providers if I wish to obtain further information about how they manage personal information (including whether or not they are likely to disclose such information to overseas recipients); understand that my consent to receive such marketing materials will continue until I opt-out by contacting info@connectnow.com.au; understand that the connection and disconnection of moving and utility services and related services (collectively referred to as "the nominated services") will only be initiated once a connectnow representative has discussed the details with me and obtained my consent to the terms and conditions of supply of the relevant service providers; acknowledge that, to the extent permitted by law, neither connectnow nor my real estate agent accepts liability for loss caused by delay in, or failure to, connect and disconnect or provide the nominated services; acknowledge that the nominated services will be provided according to the applicable regulations and that the time frames and terms and conditions of the nominated service providers bind me and that after hours connections may incur additional service fees from utility providers; authorise the obtaining of a National Metering Identifier or a Metering Installation Registration Number for my residential address to obtain supply details; understand that it is the responsibility of the customer/homeowner to ensure that the electricity main switch is in the 'Off Position' for the required timeframe on the day of connection of the nominated utility services and that there is easy access to the meters; understand that connectnow may be paid a fee by the service provider and may pay a fee to a real estate agent in respect of the provision of the services provided to me by connectnow. By signing this application form, I warrant that I am authorised to make this application and to provide the consents, acknowledgements and other undertakings set out in this application form on behalf of all applicants listed on this application form. Where I have nominated an alternative contact person on this application, I authorise connectnow to speak to them about my move and connection and disconnection needs if connectnow is unable to contact me directly.</p>	
<p>Signature Date</p>	
Declaration	
<p>I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. I acknowledge that should this application be approved by the landlord/ owner, I agree to enter into a Residential Tenancy Agreement and that I will be required to pay rental in advance and a security deposit.</p> <p>I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.</p> <p>I authorise the Agent to obtain personal information from:</p> <ol style="list-style-type: none"> The owner or the Agent of my current or previous address; My personal referees and employer(s); Any record listing or database of defaults of tenants such as NTD, TICA or TRA for the purpose of checking my tenancy history. <p>I understand that I can access my personal information by contacting NTD (1300 563 826), TICA (1902 220 346) and TRA (02 9363 9244).</p> <p>I acknowledge that if I default under a Residential Tenancy Agreement, the Agent may disclose details of any such default to a tenancy default database, and to agents/ landlords of properties I may apply for in the future.</p> <p>I acknowledge that my Agent may use and disclose my personal information to:</p> <ol style="list-style-type: none"> Communicate with the owner and select a tenant; Prepare lease/tenancy documents; Allow tradespeople or equivalent organisations to contact me; Lodge/claim/transer to/from a Bond Authority; Refer to Tribunals/Courts and Statutory Authorities (where applicable); Refer to collection agents/lawyers (where applicable); Complete a credit check with National Tenancies Database (1300 526 836) Transfer water account details into my name <p>I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.</p>	
<p>Signature Date</p>	

Rental History

22. How long have you lived at your current address?

years	months

23. Why are you leaving this property (if applicable)?

24. Name of your current landlord/agent (if applicable)

25. Current landlord/agent's phone no. 26. Weekly rent paid

<input style="width: 95%;" type="text"/>	\$
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27. Previous residential address

<input style="width: 100%;" type="text"/>
Postcode

28. How long did you live at your previous residential address?

years	months

29. Name of your previous landlord/agent (if applicable)

30. Previous landlord/agent's phone no. 31. Weekly rent paid

<input style="width: 95%;" type="text"/>	\$
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32. Was bond returned in full? 33. If not, why not?

<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
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Employment History

34. Current occupation 35. Gross income per annum

<input style="width: 95%;" type="text"/>	\$
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36. Nature of employment 37. Length of employment

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
full time	part time	casual	years	months

38. Employer's name 39. Phone number

<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
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40. Employer's address

<input style="width: 100%;" type="text"/>
Postcode

41. Contact's name 42. Contact's position

<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
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43. Previous occupation 44. Gross income per annum

<input style="width: 95%;" type="text"/>	\$
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45. Nature of employment 46. Length of employment

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
full time	part time	casual	years	months

47. Previous employer's name 48. Phone number

<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
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49. Previous contact's name 50. Contact's position

<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
--	--

Emergency Contact

51. Given name(s) 52. Surname

<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
--	--

53. Relationship to you 54. Phone number

<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
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Personal References - Two Required (not related to you)

55. Given name(s) 56. Surname

1 <input style="width: 95%;" type="text"/>	1 <input style="width: 95%;" type="text"/>
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57. Relationship to you 58. Phone number

1 <input style="width: 95%;" type="text"/>	1 <input style="width: 95%;" type="text"/>
--	--

59. Given name(s) 60. Surname

2 <input style="width: 95%;" type="text"/>	2 <input style="width: 95%;" type="text"/>
--	--

61. Relationship to you 62. Phone number

2 <input style="width: 95%;" type="text"/>	2 <input style="width: 95%;" type="text"/>
--	--

Other

63. Car registration number 64. Car registration state

<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
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65. Do you have any pets? Yes NO (end of section)

66. Type of pet (inc breed if applicable) 67. Council registration/number

1 <input style="width: 95%;" type="text"/>	1 <input style="width: 95%;" type="text"/>
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68. Type of pet (inc breed if applicable) 69. Council registration/number

2 <input style="width: 95%;" type="text"/>	2 <input style="width: 95%;" type="text"/>
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Please Note

All applicants are required to provide **100 points of identification**

- Drivers Licence _____ 50 points
- Passport _____ 50 points
- Proof of Age Card _____ 50 points
- Student ID _____ 50 points
- Copy of gas/water/electricity account 30 points each
- Copy of mobile phone account 20 points
- Copy of Medicare card _____ 20 points
- Concession or Pension card _____ 10 points

Initial payments must be made by cash, bank cheque or money order within 24 hours after approval of application. No Personal Cheques accepted.

Keys will not be handed over until the lease agreement has been signed by all applicants.

This application is subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

Please tell us where you found out about this property (choose one)

- | | |
|---|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Office Rental List <input type="checkbox"/> Domain.com.au <input type="checkbox"/> Rent.com.au <input type="checkbox"/> Realestate.com.au <input type="checkbox"/> Realestateview.com.au | <ul style="list-style-type: none"> <input type="checkbox"/> Work colleague <input type="checkbox"/> Family or friend <input type="checkbox"/> Newspaper <input type="checkbox"/> Other (please specify below) |
|---|---|